

How to upload a DPL

Embed Toolkit v7

A digital packing list (DPL) is a digital file containing the details of your order (quantity, ticket value, etc). When imported into your system, it automatically updates your inventory based on your order details. DPL's must be uploaded with each order to keep your inventory correct.

1 | Download your DPL from Redemption Plus. Available via email or on the Order History tab.

HOME | INSIGHTS BLOG | INFO | BACKORDERS | QUICK ORDERS | ORDER HISTORY | RETURNS

Order History

View your order or payment history by clicking a link below:

Order History | Payment History | Backorders | Online Payment

PREVIOUS ORDERS

show all | 1-10 | 11-14

Search By Order No. From To Go

Order Date	Order #	Invoice #	PO #	Amount	Status	Ordered By	Action
7/9/2019	0737596	0737596		\$391.52	Shipped		Print Label Print Tag Re-print Label Download DPL
6/27/2019	0736761	0736761		\$333.04	Shipped		Print Label Print Tag Re-print Label Download DPL
6/4/2019	0735204	0735204		\$486.44	Shipped		Print Label Print Tag Re-print Label Download DPL
5/20/2019	0734124	0734124		\$850.49	Shipped		Print Label Print Tag Re-print Label Download

product categories

- new products
- sale items
- favorites
- Storyboards
- Core Products
- Action Gear
- Adulting
- Balls
- Bin Candy
- Bin Toys
- Branded & Licensed
- Collectibles
- Crane Products
- Create Build Learn
- Display Method

Upload File

Call Us:(888)564-7587

Email Us

0737596.EPL

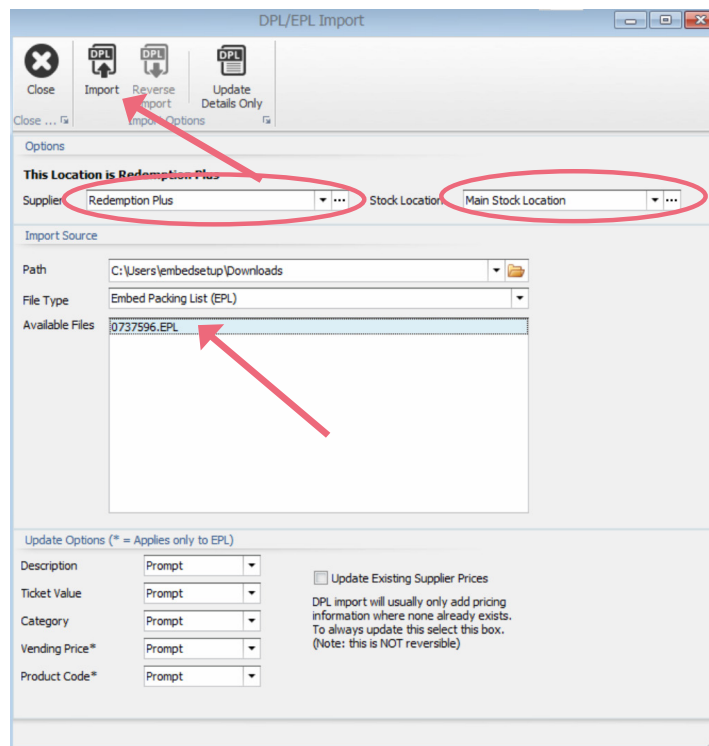
2 | Once you've logged in to Guru, on the Products tab, click DPL Import.

System | Manage Features | Attractions, Games & Readers | **Products** | Users & Security | Cards | Utilities

Stock Master List | Stock Details | Stock Take | Stock Locations | **DPL Import** | Card Products | Purchase Bonuses | Coupons | Other Income | Product Categories | Product Classes | Taxes | SALES Screen Designer | Kiosk Product Templates | Mobile Product Templates



3 | In the DPL Import window, choose your Supplier and Stock Location, select the DPL file and click Import.



4 | An Import Summary report will pop up. At the bottom it will say "Finished import. Successfully processed # items."

You're all done! Be sure to import the DPL for **every order placed**.

